Meeting Minutes Daily – Comp490 Team Nexus

**Location:** JD2211

**Date:** 10-21-15

**Time:** 11am

## Attendance

Vahan, Phil, Alex, David, Raffi

## Agenda Items

1. What has been researched
2. Who is assigned to what
3. Are there any impedances
4. Round Robin – Q & A

## Action Items

1. Presentation Slides
2. Group Evaluations
3. Sprint backlog update
4. Product backlog review

## Other Notes

Ajax IM – New system for instant messenger

Template ideas – still working on

Slide 1: Title

Slide 2: Project summary - Vahan

Slide 3: High Level Architecture Diagram - Vahan

Slide 4: Class UML Middle Tier - David

Slide 5: Use Case - David

Slide 6: Product Backlog - Alex

Slide 7: Achievements to Date - Alex

Slide 8: Sprint 1 – Burn Down Chart - Phil

Slide 9: Sprint 2 – Burn Down Chart - Phil

Slide 10: Product Burn Down Chart - Raffi

Slide 11: Google Groups and Skype - Raffi

Slide 12: GitHub Repo - Ben

Slide 13: Risks Assessment - Ben

Slide 14: Q and A